# Google Suite

Google Suite (formerly called Google Apps) is a Google brand designed to support and increase opportunities for critical thinking, communication, collaboration, and productivity. G Suite, as a FERPA compliant tool, enables a safe path for file sharing in an easy-to-use online environment. G Suite can be used on any device, at any time, giving students an easy way to reach class materials or to collaborate with others.

Team Drives

## Who can use Google Suite on Campus?

Anybody on campus with a Smith username and password should have access to the G Suite. G suite is Smith's supported platform for email, calendar, contacts, and Google Drive storage.

## Google Suite could help you to:

1. Share and organize class materials
2. Enhance students online collaboration
3. Increase classroom productivity

## Smith Students Impressions

*"It was amazing to get to see how these tools can be used in a 'real-world' setting. We are creating tools that will go out to organizations to use in their social movements. It is an important skill to develop in doing organizing work and the work we produced will be set to good use."*



*"It was a good learning experience for me. I never realized Google Maps could be used in this way." (Street View exploration)*

*"[the most rewarding aspect of creating a graphic novel using Google Slides was] doing something different for a change, having something nice to look at in the end."*

*"I think the digital component is an important part of how our community partners will engage with the material in a more dynamic way but I would like to have more time in the course to feel comfortable with technology and learn new skills."*

## How to get started

• Smith faculty can set up a 1-on-1 consultation with our team of Instructional Technologist experts to discuss ideas around implementing a Google App in their classes. For questions, visit: 4its@smith.edu

• To learn more about Google Suite at Smith College, visit our TARA website: smith.edu/tara/googleapps.html

• To troubleshoot any issue with your G Suite account, contact the ITSC at Ext. 4487 (4ITS) or send an email to: 4its@smith.edu

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Information Technology at Smith College

Visit us at **smith.edu/tara**